



**NORTH CARIBOO RURAL DIRECTORS CAUCUS
MEETING AGENDA**

February 17, 2015

3:00 p.m.

CRD Meeting Room

#102 - 410 Kinchant Street

Quesnel, BC

Pages

1. **CALL TO ORDER (The meeting is scheduled to commence at 3:00 p.m.)**
 - 1.1 **Adoption of Agenda**
That the agenda items be adopted as presented.

2. **ADOPTION OF MINUTES**
 - 2.1 **Minutes of the North Cariboo Rural Directors Caucus - January 20, 2015** 1 - 2
That the minutes of the North Cariboo Rural Directors Caucus meeting held January 20, 2015, be received and adopted.

3. **DELEGATIONS**

4. **REPORTS AND CORRESPONDENCE**
 - 4.1 **Referred item – Quesnel Skyfest Society’s 2015 Airshow** 3 - 5
That the agenda item summary from Lore Schick, Deputy Corporate Officer, dated February 5, 2015, regarding funding for the Quesnel Skyfest Society’s 2015 Airshow, be received. *Further action at the discretion of the Committee.*

5. **DISCUSSION ITEMS**
 - 5.1 **Recreation Strategic Planning**
 - 5.2 **Late Item - Strategic Planning - NCJPC Governance and City of Quesnel/CRD MOU**
 - 5.3 **Late Item - P4HC Committee - North Cariboo** 6 - 9

6. **ADJOURNMENT**
That the meeting of the North Cariboo Rural Directors Caucus be adjourned at TIME, February 17, 2015.



**NORTH CARIBOO RURAL DIRECTORS CAUCUS
MINUTES**

January 20, 2015

3:00 p.m.

CRD Meeting Room

#102 - 410 Kinchant Street

Quesnel, BC

PRESENT : Chair T. Armstrong, Director J. Massier, Director J. Bruce, Director D. Cash, A. Richmond (Chair, CRD Board)

STAFF : D. Campbell, Manager of Community Services

1. CALL TO ORDER

1.1. Adoption of Agenda

NCR.2015-1B-1

Moved Director Massier

Seconded Director Bruce

That the agenda items be adopted as presented.

Carried Unanimously

2. IN-CAMERA

NCR.2015-1B-2

Moved Director Massier

Seconded Director Bruce

That the meeting be closed to the public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(g) of the *Community Charter*.

Carried Unanimously

3. DISCUSSION ITEMS

3.2. Continued Participation in the Quesnel Community Economic Development Corporation

NCR.2015-1B-3

Moved Director Bruce

Seconded Director Massier

That Director Dylan Cash be appointed to the interim Quesnel Community Economic Development Corporation Board. Further, that the economic development funding contribution of \$23,000 from the Cariboo Regional District to the City of Quesnel be confirmed for 2015, with a review to follow at year end, and that a media release be issued with this information.

Carried Unanimously

3.1. General Discussion Regarding Rural Recreation

The Committee participated in a discussion regarding rural recreation.

4. ADJOURNMENT

NCR.2015-1B-4

Moved Director Bruce

Seconded Director Massier

That the meeting of the North Cariboo Rural Directors Caucus be adjourned at 4:30 p.m., January 20, 2015.

Carried Unanimously

Chair



Date: 05/02/2015

AGENDA ITEM SUMMARY

To: North Cariboo Rural Directors Caucus Committee

And To: Janis Bell, Chief Administrative Officer

From: Lore Schick, Deputy Corporate Officer

Date of Meeting: North Cariboo Rural Directors Caucus_Feb17_2015

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Short Summary:

Referred item – Quesnel Skyfest Society’s 2015 Airshow

Voting:

Consensus

Memorandum:

The Cariboo Regional District, at its meeting on January 23, 2015, resolved as follows:

That the agenda item summary from Alice Johnston, Corporate Officer, dated January 9, 2015, regarding a request for a letter of support from the Quesnel Skyfest Society for its submission of applications to secure funding in preparation for Quesnel’s 2015 Airshow, be received. Further, that a letter of support be provided as requested. That this item be referred to the NC Rural Caucus to discuss funding.

In response to this resolution, the item is being referred to the Committee for consideration.

Attachments:

Correspondence from Quesnel Skyfest Society, dated January 9, 2015.

Financial Implications:

[Click here to enter text.](#)

Policy Implications:

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CAO Comments:

[Click here to enter text.](#)

Options:

- 1) Receipt

2) Receipt and other action.

Recommendation:

That the agenda item summary from Lore Schick, Deputy Corporate Officer, dated February 5, 2015, regarding funding for the Quesnel Skyfest Society's 2015 Airshow, be received. *Further action at the discretion of the Committee.*



2538 Bouchie Lake Rd, Quesnel, BC V2J 7C7

January 9, 2015

Cariboo Regional District
Attn: John Massier, Director Area C

Quesnel Skyfest Society volunteers are busy planning for the 2015 airshow. Performers have been contracted and the RCAF Snowbirds and CF18 Demo Teams have confirmed their attendance.

In order to continue to improve our spectator's experience and increase overall safety at our event we are applying for funding to various funding agencies in order to secure some much needed assets. Those being: tents, portable fencing, generator, Medical Treatment Centre, shower trailer and a 40' container. Approximate cost for these items is \$60,000.00. Applications are being submitted to NDIT, Community Futures, Quesnel Community Foundation & Quesnel Rotary.

It would benefit the application process if we had a letter of support from the Cariboo Regional District acknowledging the economic & community benefits that the airshow provides to Quesnel and the surrounding region.

As the deadline for the grant applications is soon approaching we appreciate it if you could get the letter to us as soon as possible. Please submit your letter of support to the following email address. quesnelairshow@yahoo.ca

Thank you for your time and see you at the airshow!

Sincerely
Barb van Halderen
Quesnel Skyfest Society
250-249-5151



NORTH CARIBOO HEALTHIER COMMUNITIES COMMITTEE

Name: North Cariboo Healthier Communities Committee - Cariboo Regional District / NCHCC

1. Background

The **North Cariboo Healthier Communities Committee / NCHCC** was founded in June, 2014 in response to an identified need to raise awareness of the risk factors and protective factors in place for population health that are impacting the North Cariboo and placing a strain on the health care system, our local economy and the social fabric of our community. The Community Health Synopsis – Quesnel LHA 28 (dated April, 2012) http://www.northernhealth.ca/Portals/0/Your_Health/Programs/Healthy%20Living%20And%20Communities/HealthyCommunitiesToolkit/CHSLHA28Ques.pdf highlighted “Healthy Community Targets” that include healthy eating, physical activity, overweight and obesity, and healthy built environments. The status of each of these targets will impact the health and wellbeing of residents within all communities of the North Cariboo.

The establishment of the **North Cariboo Healthier Communities Committee** was led by the Growing North Cariboo Society with the intent to support programs and aid in the development of strategies that support healthy communities with a particular focus on healthy eating, local food security and physical activity. The committee is comprised of representatives from a variety of organizations and agencies. The committee addresses identified health issues through partnerships and collaboration where each person involved can each bring their strengths and experiences to bear on the local conditions so that the greatest impact is felt.

2. Vision

The North Cariboo Healthier Communities Committee will work towards supporting healthy sustainable community development, in the area of local food production.

The process of establishing the **NCHCC** was recognized as a way to bring individuals and groups together from across the North Cariboo with a common interest that are often duplicating services and working in isolation. Services in rural areas can be limited, so activities and projects will be assessed and developed with this in mind. The committee will focus on identifying issues related to community health with a focus on food security, access to local, fresh healthy food, and how these fit into healthy communities and sustainable community development.

3. Mission

The North Cariboo Healthier Communities Committee will support healthy and sustainable community development in the area of local food production and food security throughout the North Cariboo.

4. Purpose

4.a Membership:

Local organizations that are involved with regional agriculture, food production and food security, physical fitness, youth, families and seniors, First Nations and any other social or cultural issues are invited to send a representative and become involved. An emphasis will be to ensure membership includes people who reside in communities throughout the North Cariboo. Committee members will identify common issues within the scope of the committee's purpose with the goal of working towards improving overall community health within the North Cariboo (Cariboo Regional District Electoral Areas A, B, C and I, the City of Quesnel and the District of Wells).

Represented organizations include:

CO-CHAIRS:	Community
Director Heloise Dixon-Warren , Cariboo Regional District (Area B)	CRD
Lynette Winsor , Environmental Health Officer, Northern Health (Quesnel)	North Cariboo
Growing North Cariboo Society / District H Farmers Institute / Quesnel Agriculture & Exhibition Association – Lynda Atkinson	North Cariboo
FARMED / North Cariboo Agricultural Marketing Association – Lori Fogarty	North Cariboo
Q-Town Collective – Melanie Dydynsky	North Cariboo
City of Quesnel – Laurey-Anne Roodenburg	Quesnel
Quesnel Leisure Services – Diane Rogers	Quesnel
District of Wells – Margaret Inoue	Wells
Quesnel Tillicum Society – Sandy Brunton	North Cariboo
Longname Society / North Cariboo Aboriginal Family Program Society – Joey Wiebe	North Cariboo
Quesnel Community Gardens – Colleen Gatenby	North Cariboo
Senior's Advocacy Service – Susan MacNeill	North Cariboo
Quesnel Farmers Market – Wylie Bystedt	North Cariboo
*Other Area stakeholders, individuals and local organizations interested in participating on this Committee, are invited to send a representative.	

North Cariboo Healthier Communities Committee

Date: September 16, 2014

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4.b Focus:

The focus of the **NCHCC** will be to identify issues related to community health with an emphasis on food security, access to local, fresh, healthy food, and how these fit into healthy communities and sustainable community development.

The committee will (i) facilitate collaborative discussions and cooperative action amongst government, non-government and private sector organizations to develop policies that enhance local food production and security and (ii) undertake and/or support activities and projects that enable individuals and families in our community to enjoy better health and improved health determinants.

5. Protocols and procedures

5.a Chair: The **NCHCC** is co-chaired by a representative from each of Northern Health and the Cariboo Regional District. Co-Chairs share chairing responsibilities as agreed and substitute for one another in the case of absence as needed. In the event that neither of the Co-Chairs is available, the meeting will be postponed until a later date.

5.b Venue: The NCHCC will meet at Community Futures – North Cariboo or arrange an alternate meeting site if this facility is not available.

5.c Meeting Schedule: The **NCHCC** will meet quarterly or as needed.

5.d Meeting time: Meetings will be as determined. Notification of any meetings and /or changes to a meeting time or location will be conveyed to members in a timely manner.

5.e Agenda: Agenda and meeting materials will be circulated one week prior to meetings by one of the Co-Chairs. Items for the agenda will be requested before the agenda is circulated.

5.f Minutes: Minutes will be kept to track the committee's progress. Minutes for this committee will be recorded. The minutes of meetings will be distributed by the Co-Chairs via email and made available online at <http://growingnorthcariboosociety.farmed.ca/projects/>. Minutes will be received by members prior to the next meeting.

5.g Setting Priorities: Based on the vision and mission statements, key priorities will be identified and driven by strategic planning sessions which will take place at least annually. The Terms of Reference will be reviewed in conjunction with the strategic planning session. Evaluation data collected by the group will also contribute to the strategic planning sessions.

5.h Accountability: A brochure / information sheet (“fact sheet”) will be produced for the purpose of public education about the **NCHCC** and its initiatives. This brochure will be distributed broadly throughout the community and will be updated as necessary. The information on the fact sheet will include contact information to which interested community members can direct comments, feedback and ideas. Information on the NCHCC will also be available on <http://growingnorthcariboosociety.farmed.ca/projects/>.

5.i Conflicts of Interest: Every member of the **NCHCC** is honour bound to report actual or perceived conflicts of interest to the Co-Chairs before or at the beginning of the meeting where an issue of COI will or may arise. Based on the self-report, the Co-Chairs will recommend one of the following courses of action:

- participate fully with the COI declared;
- contribute to the discussion, but refrain from making recommendations and abstain in the decision making;
- leave the room when the issue in question is being discussed and the decisions made;
- withdraw from the committee indefinitely.

Note: The responsibility for identifying conflicts lies with the member in a position of conflict. Declaration of and withdrawal of members due to potential conflict of interest must be recorded in meeting minutes. Also, if either of the Co-Chairs identifies that he/she has a potential conflict, the other Co-Chair will follow the protocol as outlined.

5.j Decision Making: Quorum for meetings is five (5) and is required at any meeting where decisions must be made.

5.k External Communications: Various opportunities for external communications may arise and these roles will be assigned by the Co-Chairs. Only those so appointed have the mandate to comment publically on behalf of the group. Respect for confidentiality regarding discussions and decisions, is mandatory if the group is to function openly and honestly.

Adopted on the 16th of September, 2014