



Utilities Operator – North Cariboo Full-time Position

Applications are hereby invited for the permanent, full-time position of Utilities Operator within the Cariboo Regional District.

Duties for the position include operation and maintenance of sewer and water utilities within the north Cariboo. For a detailed job description, please visit the Cariboo Regional District's web site at www.cariboord.ca.

The successful candidate will possess valid Environmental Operator Certifications commensurate with the Cariboo Regional District facilities for Wastewater Collection Level I and Small Water Systems, and working towards obtaining Level II Wastewater Collection. The successful candidate must live within 20 minutes of Quesnel to facilitate standby duties and possess a valid Class 5 BC Driver's License as a condition of continued employment.

This is a Union position and covered by the Terms and Conditions of employment as set out in the Collective Agreement between the Cariboo Regional District and the BC Government and Service Employees Union. The terms of this position include a 35-hour workweek with a wage rate of \$33.11 per hour. A 90-day probationary period will apply, during which time the successful applicant will be remunerated at 95% of their hourly rate. The 35-hour workweek schedule may vary and therefore the applicant must be able to work weekends, rotating shifts and some overtime.

Applications will be treated as confidential and should be in the form of a resume and cover letter detailing your experience and qualifications relative to the position. Applicants should submit their resumes to the undersigned no later than 1:00 pm, Friday, April 28, 2017.

Bernice Crowe, Human Resources Advisor
Cariboo Regional District
Suite D, 180 North Third Avenue
Williams Lake, BC V2G 2A4
Phone: 250 392 3351
Facsimile: 250 392 2812
Email: mailbox@cariboord.ca

We wish to thank all candidates for their interest; however, only those selected for an interview will be contacted.

CARIBOO REGIONAL DISTRICT

JOB DESCRIPTION

Group:

Working Title: Utilities Operator

Dept.: Utilities

Classification Title: Utilities Operator

Date: February 20, 1998

Grid Level: 9

PRIMARY FUNCTION:

To operate and maintain water and sewer systems on a 24 hour basis

JOB DUTIES AND TASKS:

1. Operate and maintain water and sewer systems on a 24 hour basis:
 - a. inspect water and sewer systems to ensure the safety and reliability of systems
 - b. monitor operational systems and test water levels and quality
 - c. investigate system failures and determine corrective course of action
 - d. perform maintenance functions such as servicing pumps and valves, water main flushing and fire hydrant maintenance
 - e. perform repairs to water and sewer lines
 - f. perform system upgrades such as connections of new water and sewer lines
 - g. supervise and provide direction to contractors and equipment operators
 - h. provide advice on and implement water restrictions
 - i. respond to enquiries from the general public regarding water and sewer systems

2. Other related duties:
 - a. maintain and update water and sewer system inspection records and files
 - b. operate and maintain specialized water treatment, maintenance and testing equipment
 - c. respond to system problems and emergency system failures as required
 - d. maintain inventory of materials and order supplies as required

SUPERVISION RECEIVED:

Supervisor of Works

SUPERVISION/DIRECTION EXERCISED:

Supervise and provide direction to contractors and equipment operators; provide instruction to new staff on procedures.

PHYSICAL ASSETS/INFORMATION MANAGEMENT:

Maintain and repair water and sewer systems; operate and maintain water treatment, maintenance and testing equipment; operate vehicle; maintain and update inspection records and files.

FINANCIAL RESOURCES:

Order materials as required; provide input into preparation of annual budget; recommend contractors.

The above statement reflects the general details considered necessary to describe and evaluate the principal functions of the job identified, and shall not be construed as a detailed description of all the work requirements that may be inherent in the job.